

ACH / WIRE TRANSFER INFORMATION REQUEST

WIRE INFORMATION

Beneficiary Name: _____

Beneficiary Address: _____

Receiving Bank Name: _____

Address: _____

ABA #: _____

FBO: _____

Account #: _____

Checking or Savings: _____

For Further Credit to: _____

ACH

Beneficiary Name: _____

Beneficiary Address: _____

Receiving Bank Name: _____

Address: _____

ABA #: _____

FBO: _____

Account #: _____

Checking or Savings: _____

For Further Credit to: _____

Vendor Name: _____

Address: _____

Email Address to send remittance advice to: _____

Phone # Where You Can Be Reached: _____

Do you prefer ACH of Wire Transfer? _____

For ACH please attach a voided check or bank letter.

For Wire Transfers please attach a bank letter.

Please email completed form with voided check or bank letter directly to: Nancy.Oleinik@KeysSchools.com